

# Meeting Minutes for Regular Monthly Commission Meeting

Date: December 13, 2022

Time: 7:30 PM

Location: Ryland Heights Municipal Building  
10145 Decoursey Pike, Ryland Heights, KY 41015

- **Call to Order**- Meeting called to order by Mayor John Cole at 7:30pm
- **Invocation**- led by Mayor John Cole
- **Pledge to Flag** - led by Mayor John Cole

## Roll Call

- Commission members present:
  - Mayor John Cole, Commissioner Carrol Bowman, Commissioner Jason Ponder, Commissioner Ralph Collins, Commissioner Todd Claggett
    - Absent: None
- Staff members present:
  - City Clerk Kristi Zavitz, Treasurer Rod Rigacci, City Attorney Ted Knoebber, arrived 8:00pm
    - Staff members absent: None

## Agenda Approval

- Agenda reviewed by each Commission member for the regular meeting December, no changes made,
  - Motion was made to accept the proposed agenda by Commissioner Collins. Second by Commissioner Bowman
    - Vote – Ayes 4, Nays 0
    - Motion approved by unanimous vote.

## Minutes Approval

- Minutes were reviewed and approved by each Commission member for the Regular Meeting from November.
  - Motion was made to accept the Minutes of the by Commissioner Bowman and Seconded by Commissioner Ponder.
    - Vote – Ayes 4, Nays 0
    - Motion approved by unanimous vote.

## Guest: Auditor

- **Auditor presented the FYE 2022 Audit preformed**
  - Comments were made by the Mayor to make a change in the report segregation of duties reflect that due to the size and cost restraints the treasurer does have the responsibility of custody of incoming receipts, record keeping check writing, and reconciliation of cash duties.
  - Motion was made to accept the FYE 2022 Audit of the by Commissioner Claggett and Seconded by Commissioner Collins.
    - Vote – Ayes 4, Nays 0
    - Motion approved by unanimous vote.
- **Senator Christian McDaniel performed a swearing in of our Mayor and Commissioners**
  - He also spoke about making sure that the city is are aware of the Proof of Residency Form for Duke Electric to not be taxed

## **Meeting Minutes Monthly Commission Meeting**

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(continued)

### **Treasurer's Report**

- Treasurers report by: Rod Rigacci, November Report
  - Bank Statements Checking and Savings
  - Municipal Road Aid
  - Budget vs Actual
    - Motion made to accept the November Treasurers Report by Commissioner Collins.
    - Seconded by Commissioner Ponder
      - Vote – Ayes 4 Nays 0
      - Motion approved by unanimous vote.

### **Correspondence**

- Monthly Sales Report - Permits issued - PDS Open Violations Report

### **Committee Reports:**

- **Parks Report**
  - No updates currently
- **Roads Report**
  - Riegler will get to it when they can.
- **Veterans Affairs Committee**
  - It was agreed that paperwork is not necessary to put a resident or a person that has helped the community on the additions

### **Privilege of Floor – 4 residents present**

- Resident brought it to the attention of the commission that there are wires hanging dangerously close to the road when you come up Stewart Dr.
- It was stated that the City of Ryland Heights will get the pole numbers and send a letter to spectrum making them aware that if the problem continues, the city will disconnect the lines due for the safety of the residents.
- One resident had questions about the roads and how and who can take care of different roads
  - Mayor Cole answered on the spot

### **Old Business:**

- Nancy Collins, Grant Administrator Report – Wasn't presented but paperwork was delivered to Comm. Bowman by Comm. Collins

### **New Business:**

- Mayor Cole made everyone aware of the Hazardous Mitigation Meeting
  - January 11, 2023 8:30am – 9:30am

**Meeting Minutes Monthly Commission Meeting**

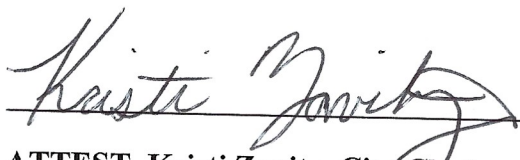
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**Adjourned-** A motion was made to adjourn the meeting by Commissioner Collins with a second by Commissioner Bowman. Meeting adjourned at 8:38pm. (continued)

**Meeting Minutes prepared by Kristi Zavitz, City Clerk on 12-28-22, meeting notes and recording # 99.**

  
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ATTEST, Kristi Zavitz, City Clerk

  
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ATTEST, Mayor John Cole